



15 December 2025

Dear Parent/Carer

Our Year 11 parents' evening takes place on Thursday 8 January 2026. This year, the parents' evening will be in-person at Finham Park School and will take place from 3.45-6.45pm.

We use SchoolCloud to manage our appointments online for the in-person parents' evenings with teachers.

The booking window opens at **6pm on Thursday 18 December 2025**, and closes at **11.55pm on Wednesday 7 January 2026**. Appointments will be provided on a first-come-first-served basis. Where teachers teach more than one group, there may not be sufficient appointment slots available. However, we do our best to share out the classes amongst teachers to minimise the impact of this.

**To book an appointment, go to the website here:- [SchoolCloud - Finham Park Parents Evening Booking System](#)**. Please enter your own details and those of your child.

In-person appointments on the school site will last for five minutes, English and Mathematics will be in the Theatre, and all other subjects will be in the Sports Hall. It will not be possible to book consecutive appointments to ensure you will have time to move between teachers. A bell will ring every five minutes to manage appointments, and it is important to follow the timings booked.

Teachers will offer different windows of availability within the 3.45 -6.45pm timeframe. There will be a minimum of 2 hours available for slots (for those with smaller groups), and a recommended maximum of 2 hours 45 minutes to provide capacity for up to 33 students.

If staff are absent on the day due to illness, we will notify parents. Parents will receive an automated message with the option of emailing the staff member. Staff will endeavour to contact you within two weeks of returning from sickness absence.

We remind parents that we will not tolerate abuse or disrespectful behaviour towards staff.

Appointments are necessarily short to allow staff to see as many parents as possible. For any specific or more complex queries or concerns please contact the staff member separately through MCAS.

If you have any questions or queries, please contact your child's mentor in the first instance.

Kind regards

Mr P Belham  
Operations Manager



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ALLIANCE

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FINHAM PARK  
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Human Kind  
Staff Wellbeing Award