



April 3, 2025,

Re: Year 12 Internal Progression Exams, Summer 2025

Dear Parents/Carers,

I am writing to inform you about the forthcoming internal exams for Year 12 at the end of the summer term.

At the end of the summer term, Year 12 students will sit internal exams in most of their A Level subjects. Some of these exams will take place as in-class assessments (teachers will inform students of dates & times for these). During the week beginning **Monday 30th June**, students will sit exams in the formal venues. A timetable for these exams has been distributed to students and is also available on the school website under the Key Information/Exam Results & Information link.

It is important that students prepare properly for these exams and conduct themselves in a manner that allows both themselves and others to perform to the best of their ability. These internal exams are important for a number of reasons:

- They give teachers, parents and students an indication of the progress made so far in their A Level/Level 3 courses and help identify targets for the remainder of the year. They also provide information which may result in changes to students' curriculum in Year 13.
- They help teachers make decisions on predicted grades for students' UCAS, Apprenticeship and employment applications.
- They give students the opportunity to perform under examination conditions that are as similar as possible to their exams in the summer term of Year 13.

The exams will be supervised by external invigilators, with support from teaching and associate staff. **NB: Please note that students will be required to show their identification lanyards to assist staff with identifying students in their exams. Failure to show their ID may result in students being delayed or excluded from their exams.** The exams will be conducted under the same strict conditions that the Exam Boards require. Students have been informed of and will be expected to adhere to a code of behaviour that follows Exam Board regulations and is in keeping with the school's Behaviour for Learning policy. It is worth noting that breaches of the Exam Board regulations in the external A Level exams can result in a student being disqualified from all their exam entries in that exam season. The exams will be conducted under the normal exam board regulations. A copy of the most recent version of these regulations is available on the JCQ website:

https://www.jcq.org.uk/wp-content/uploads/2024/08/IFC-Written_Examinations_2024_FINAL.pdf

We would also advise your son/daughter to dress appropriately and to bring water to their exams as recent research has shown that students who are properly hydrated perform more successfully than those who are not.



(Continued...)

Further details on how students will receive their results will follow in the summer term.

If you have any questions or concerns, please contact me during normal school hours.

Yours sincerely

Robin Jeffreys

Examinations and Assessment Manager

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